

# Declaration regarding customs exemption for personal belongings

## Details of claimant<sup>1</sup>

Academic title, surname and first name(s)	
Date of birth (DD.MM.YYYY)	Telephone number
Nationality	Passport No.

No persons are resident with me who are not members of my family<sup>2</sup>.

## Information on former residence abroad<sup>3</sup>

Period (DD.MM.YYYY)		
from	to	
Road	House, Staircase, Flat, Door number	
Post Code	Town/City	Country

<sup>4</sup> **For the period of the last 12 months, this was my sole place of residence or – in the case of a family or partnership relationship – the only residence of myself and my family or my partner. In addition, I have not been resident anywhere else for private or professional reasons. I have not been resident here for the purpose of attending university or school.** Please refer to the comment in point 4.

## Information on new residence in Austria<sup>5</sup>

Period (DD.MM.YYYY)		
from	to (if limited)	
Road	House, Staircase, Flat, Door number	
Post Code	Town/City	

<sup>6</sup> **This residence is no longer my only residence or – in the case of a family or partnership relationship – the only residence of myself and my family or my partner. I am not resident elsewhere for private or professional reasons. I have not been resident here for the purpose of attending university or school.** Please refer to the comment in point 6.

## Instructions on completing the form and explanations

- <sup>1</sup> Please include all your personal data here. The details of any family members or partners residing with you are not required; no additional declarations relating to customs exemption for personal belongings may be made.
- <sup>2</sup> Any persons who are not part of the family (i.e. all persons to whom you are not related) must make their own declaration.
- <sup>3</sup> Please enter the time period, during which you were the inhabitant of this property and the address of this residence.
- <sup>4</sup> If you do not provide full details of your situation, no exemption will be granted, if the authorities, **before** checking your personal belongings, decide that, before emigration, your usual residence was in the specified location. You must apply to your customs office for the grounds of the decision (using ZBefr 2a).
- <sup>5</sup> Please provide the exact date when you took up this residence. If this date is more than 30 days after the date of the first importing of your personal property (in the future), you must request the grounds for the decision from your customs office (using ZBefr 2a). Please enter the residence, in which your personal goods will be used (and not your present hotel address).
- <sup>6</sup> If you do not provide full details of your situation, no exemption will be granted, if the authorities, **before** checking your personal belongings, decide that, after emigration, your usual residence will be in the specified location. You must apply to your customs office for the grounds of the decision (using ZBefr 2a).

## Information on personal belongings

If my household effects contains goods<sup>7</sup> (according to the statement made in the customs report), which

- were purchased less than 6 months before, from the time you left your residence,
- are subject to prohibitions or restrictions (e.g. living animals or plants, foodstuffs, weapons),
- are subject to excise duty (e.g. tobacco and alcohol), or
- are designed for commercial or professional use,

I will either report these separately from my household effect or inform my representative of such goods, so that they may be included in a separate customs report.

I am aware that I need a decision from the relevant customs office

- for my vehicles and methods of transportation,<sup>8</sup>
- if I have more than one residence within or outside the EU, or
- when importing personal emigration belongings more than 30 days **before** transferring my residence.

I can confirm that the information that I have provided is, to the best of my knowledge, **correct** and **complete**. I am under an obligation to provide the requisite proof of all details included (e.g., confirmation of residence or reporting for all co-resident persons, rental or purchase contracts relating to this residence, employment contract, my partner's employment contract, confirmation of my children or partner's attendance at university or school) for the period of three years, calculated from the time of the (last) check of my personal belongings, for any investigation by the relevant customs authority. I am aware that the information will be investigated and that unreported and incomplete information may result in the subsequent invoicing of any non-levied goods as well as the instigation of a financial penalty process. If I subsequently recognise that this declaration is incomplete or incorrect, I will provide this information immediately in accordance with § 139 of the Federal Instructions.

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Signature of claimant

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Place, date

## Instructions on completing the form and explanations

<sup>7</sup> These goods must be declared specifically in the customs report (i.e. not as household goods) and entry fees paid or other requirements observed. With regard to exceptional conditions for animals and plants and all other information in relation to personal belongings, please contact the **Central Customs Information Office** +43 (0)1 51433 564053, Mon-Fri 6.00-22.00, e-mail zollinfo@bmf.gv.at.

<sup>8</sup> Methods of transport include motorcycles (two-wheelers), personal vehicles and their trailers, camping trailers, watersports vehicles and sports aircraft.

<sup>9</sup> NB: You must request the grounds for your decision from your customs office, using ZBefr 2a.